

FUNDING CHECKLIST

Phone: 712-258-0269
 Toll Free: 844-283-7483
 Application Number: _____ Dealership: _____
 Buyer: _____ Co-Buyer: _____
 Fax: 712-224-5165

All required documents must be included at the time the contract package is submitted. Packages containing inaccurate or incomplete documents will be placed on hold and verification delayed. Verification will resume once corrected documents are received. If documents are not corrected within 5 days the package will be returned.

Please complete the checklist, staple to funding packet and mail to: U Drive Acceptance Corp
 Attn: Funding
 1119 4th St Suite #102
 Sioux City, IA 51101

For questions please contact our funding team at:
 Toll Free (844)-283-7483 or Christina@udriveac.com

#	Required Documents	x	Related Document Notes
<i>Contracted structure must match approval; All signatures for Buyer(s) and Sellers must be present; Names on legal documents must match the name as it appears on the driver's license.</i>			
1	U Drive Funding Checklist		This form completed and signed by dealer representative preparing funding packet
2	Approval Form		Copy of approval callback
3	Retail Installment Contract		Original required; must be assigned to U Drive Acceptance Corp Note: Any contract packages with deferred down payments will be returned immediately.
4	Notice to Co-signer (if applicable)		Federal Notice to Co-signer required in all states State Specific Notice to Co-signer
5	Consent and Authorization Form		Required to complete employment verification
6	Bookout Sheet		Accurately reflecting all vehicle options
7	Buyer's Order / Bill of Sale		Copy must be signed by all buyers
8	Title Application / Proof of Title		U Drive Acceptance Corp, PO Box 3107, Sioux City, IA 51102 (No Branded Titles Allowed)
9	Odometer Disclosure		Odometer reading as verified on disclosure must be consistent on all applicable documents
10	Credit Application		Required to be completed by each applicant, must be original, completed, and signed
11	Ancillary Contracts		Original document; i.e., ValueGuard Service Contract, GAP
12	Driver's License		Valid copy of license required for each applicant
13	Proof of Income & Down Payment		W-2 employee: One recent computer generated pay stub within 30 days of contract 1099 employee: Six most consecutive months complete personal bank statements* Proof of full down payment needed prior to funding Fixed income employee: Proof of eligibility (Award / Benefits letter) and Proof of receipt (Complete bank statements or copies of cancelled checks or state / federal statements reflecting payment for the most recent consecutive three months of receipt)
14	Proof of Residence		Two documents within 30 days of contract date matching the contracted applicant name & address -Utility/ cable bill/ bank statement/ credit card statement/ valid driver's license
15	Direct Landlord Contract <i>Required for all non-homeowners</i>		Landlord Name: _____ Landlord Phone Number: _____
16	Proof of Insurance/ Agreement to Provide Insurance (U Drive Listed as additional insured, \$500 max deductible)		Insurance Binder/ Declaration page listing Insurance contracted vehicle with Loss Payee: Co. Name _____ U Drive Acceptance Corp Policy # _____ PO Box 3107 Sioux City, IA 51102 Phone # _____
17	Reference Sheet		Five references including: Name, relationship, and unique contact number for each
18	ACH Authorization Form		Authorization to setup automatic payments from Savings or Checking Account
19	Valid Email Address		Buyer's email Address: _____

All Job Time, Residence Time, Income and Book Value Must Verify as stated on the application at time of funding.

Representative from dealership who prepared funding package:

Dealership Contact Signature: _____ Contact Name: _____
 Dealership Phone Number: _____ Contact Phone Number: _____

Internal Use Only Date Received: _____ Dealer Hold: Yes _____ No _____